

Oklahoma Rehabilitation Council

Program and Planning Committee Meeting Minutes

Wednesday, April 17th, 2017

1:30 – 3:30 pm

Present: Renee Sansom, Diana Garrett, Tina Calloway, Ekutan Danneley, Katie Woodward, Bill Dunham and Carolina Colclasure

P&P Report / Discussion

- Statewide Assessment:
 - Renee Sansom and Linda Jaco met with Lyuda Polyun, Tina Calloway and Melinda Fruendt and discussed the ORC involvement in the Statewide Assessment. This is a 3 year process that will be done in-house at DRS and ORC will be more involved, various committee members will assist with different tasks.
 - The recommendations from the last assessment were accepted by Mark Kinnison and Theresa McDermott and the current statewide assessment is in progress. The Process Improvement Unit (PI) completed the research goals and dissemination plan and an extensive project regarding the employment support services contractors (the ESS360), which will be used in the supported employment section of the needs assessment. The ESS360 allowed clients and counselors to rate the vendors and the vendors to rate DRS and answer questions regarding the clients we forward to them.
 - The PI unit is in the process of assembling members of the advisory team and are in the process of finalizing (with the ORC Transition Committee) a Public Transition Needs Assessment Survey, targeting Youth with Disabilities between the ages of 18-24, School Staff, Parents of Youth with Disabilities, Partner Agencies staff (other state agencies, CRPs, disability advocacy groups), employers, and DRS staff. This survey will be conducted online and is anonymous. Hopefully the survey live before the end of the current school year.
 - The PI unit will begin working on the preliminary client/state profile for presentation to ORC by the fall.
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- Strategic Plan Update:
 - Goal 1:
 - Objective 1.1: Is on hold because Priority Group 1, 2 and 3 are closed.
 - Objective 1.2: On hold
 - Objective 1.3: Ongoing and on target to be met by September
 - Objective 1.4: Ongoing
 - Objective 1.5: Ongoing
 - Objective 1.6: On going and on target to be met.

Goal 2:

- Activity 1: Ongoing. The PI unit will give a summary of the survey and Renee will send it to the ORC members for review.
- Activity 2: Ongoing
- Activity 3: Ongoing. This is done in house at OSU. The website now has an interactive map by county that will show the success stories by area.
- Activity 4: Met.
- Next Steps:
 - Renee is going to ask Tiffany Davis if she can send the P&P Committee the time sheet she has with goals and objectives of the Statewide Assessment.
 - Renee will send out an email with the link for the Transition Survey and the Committee members will help distribute that to their contacts.
 - Renee will send an email with the 13 recommendations for the Statewide Assessment to the P&P Committee.
 - Tina Calloway, Tiffany Davis and Renee Sansom will meet before the next Committee meeting to discuss next steps.
 - Reminder: the next Quarterly meeting will be on May 18th from 9:30am to noon.
- From now on the Committee meetings dates will be set by Renee Sansom and she will email them to the participants with the time and place. For 2018 in November when the calendar is created all the dates will be included and the members will have them in advance.
- Adjourn