

## Oklahoma Rehabilitation Council

### Program and Planning Committee Meeting Minutes

Wednesday, January 18<sup>th</sup>, 2017

1:30-3:00 pm

Present: Renee Sansom, Linda Jaco, Melinda Fruendt, Katie Woodward, Bill Dunham, Diana Garrett

#### Discussion Items

- P&P Report / Discussion – Looked over Annual Report and new success stories
  - Dana Tallon came to the meeting and discussed the Governor’s Executive Web Council Initiative Subcommittee for aging and disability communities’ web portal. This subcommittee will design / create a website available to the public as a “one-stop” portal for Oklahomans with disabilities and the aging population. There are 8 different health and human service agencies involved and Dana came to get user stories. The user stories will help develop the portal by receiving critical input from end users or those who work with and represent the two populations being addressed by the web portal. She is taking these user stories and reporting back to the subcommittee for feedback. Here is the link to the 4 minute video that explains in more detail along with the PDF file to download for the user story. Here is the video and the accessible formats: <http://www.okdrs.org/special-project/user-stories>
- Discussion over the CSNA (Now, Statewide Assessment) – The state plan needs to be re-written / revised before being accepted. DRS had not done study parts that included transition, Pre-ETS. ORC, SDE and DRS need to come together and do an agreement. Goal 7 on the Transition Committee needs to be visited with Lori, Kim, Lyuda and Diana.
- Workforce Initiative Updates – Melinda Fruendt – MOUs have to be in place by July 1, 2017. DRS has been leading the way with these initiatives and DRS CFO came up with a cost share model. The offer has been laid out more than once. If an Infrastructure Funding agreement is not reached by the CORE partners then the state will make the suggestion on how to cost share, hopefully using one of the DRS models. Starting in the Fall of 2017, the State Plan will be updated every 2 years. Next week a data group team involving Melinda Fruendt, Rod VanStavern and Lyuda will be discussing data sharing and tracking of WIOA performance measures.
- Updates - Melinda Fruendt is now supervising the Process Improvement Unit and Lyuda took Sandi Wright’s position. Also, Charlie Watt will be the agency ADA Coordinator under the supervision of Melinda. Access for All will be really stepping it up and Melinda will continue to lead those efforts. Melinda is Detail to Duty Chief of Staff at this time. She has major new duties. Melinda will be writing her suggestions, research and challenges to Mark Kinnison (VR Division Administrator) and Theresa McDermott (VS Division Administrator) for the Business Services Team. They will be in charge of accepting it or not and Melinda will no longer be a part of that effort. The ultimate decision for the Business Services model will come from Mark and Theresa.
- Strategic Plan review – Goals and Activities are on track to be met by September 30, 2017.
- Adjourn